

ROUTING AND RECORD SHEET

SUBJECT: (Optional)			
FROM: <div>Deputy Director of Security (P&amp;M) 4E-60 Headquarters</div>		EXTENSION	NO.
			DATE 10/9/81
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS
	RECEIVED	FORWARDED	
1. DD IPTAS	10/13/81		D/Sec [ ] has seen.
2. OS Registry - info + Destroy			D/Sec [x] has not seen.
3.			D/Sec [ ] has been briefed.
4.			D/Sec [x] has not been briefed regarding the attached.
5.			Please follow and brief as you see fit.
6.			We should get back to [ ]
7.			2. I believe we have provided a negative response in the past.
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

## ROUTING AND RECORD SHEET

OS REGISTRY  
FILE

SUBJECT: (Optional)

EO/DDA  
7D-18 Hqs.

EXTENSION

NO.

DATE

9 OCT 1981

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. D/Security  
4E-60 Hqs.

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

FORM  
1-79610 USE PREVIOUS  
EDITIONS

OS 1 2807

9 OCT 1981

MEMORANDUM FOR: Director of Communications  
Director of Data Processing  
Director of Finance  
Director of Information Services  
Director of Logistics  
Director of Medical Services  
Director of Security  
Director of Training and Education

FROM:

[REDACTED]  
Executive Officer to the DDA

STAT

SUBJECT: Official Transportation During Snow Emergencies

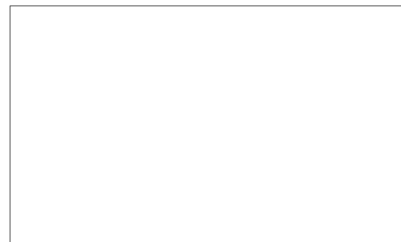
1. The Logistics Services Division (LSD/OL) is currently in the process of updating its emergency transportation plan which is to be implemented in the event weather conditions render public transportation immobile. It is requested that you submit a listing of essential individuals in your component who might require official transportation during snow emergencies. Also provide the name and home telephone number of your designated contact officer who will be notified when the emergency transportation plan is implemented. Each individual on your list should be advised that it will be his or her responsibility to contact LSD on [REDACTED] and request this service.

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2. Please bear in mind while compiling your list that resources available to LSD in terms of drivers and vehicles equipped to cope with extremely hazardous road conditions are severely limited and are subject to the same constraints that frequently immobilize other forms of transportation. Your list should, therefore, be limited to those individuals who are absolutely essential to the continuing operation of the Agency and live within the close vicinity of the Headquarters Building.

3. It is requested that your list be forwarded complete with name, title, address, and home telephone number to this Office by 20 October 1981.

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